

**ANNUAL MUNICIPAL ELECTION WARRANT  
TOWN OF WATERBORO**

**COUNTY OF YORK**

**STATE OF MAINE**

To: Peter Cote a Resident in the Town of Waterboro, in the County of York and the State of Maine.

**GREETINGS:** In the name of the State of Maine, you are hereby commanded to notify and warn the Inhabitants of said Waterboro, qualified to vote in Town Affairs, to assemble the Waterboro Town Hall at 24 Townhouse Road in said Town on Tuesday, 8th day of June 2021, at 7:00 a.m. then and there to act upon Article 1 and by secret ballot on Articles 2 through 21 as set out below, the polling hours therefore to be from 7:00 a.m. to 8:00 p.m..

Absentee ballots will be processed on June 6, 2021, beginning at 9:00 am.

**ARTICLE 1:** To elect a Moderator to preside at said election.

**ARTICLE 2:** To elect all necessary Town Officials by secret ballot as follows:

Selectmen (Elect 1)	3 year term
RSU #57 Board of Directors (Elect 1)	3 year term
Waterboro Water District (Elect 1)	3 year term

**ARTICLE 3:** To see if the Town will vote to authorize the issuance of up to \$130,000 in general obligation bonds or notes of the Town or, in the alternative, to enter into a lease-purchase agreement to finance up to \$130,000 for the purchase of a new loader/backhoe, with the details of such borrowing or lease-purchase financing (including provisions that the bonds may be prepaid or subject to call for redemption with or without premium and the dates, maturities, denominations, and interest rates(s)) to be determined by the Board of Selectmen?

**Explanatory Note:** The older of our two loader/backhoes is worn out, breaks down often resulting in very expensive repairs, and is regularly out of service. Both Selectmen and our Budget Committee approve of the new loader purchase as essential to our public works and transfer station operations.

Total estimated debt service should not exceed \$143,700 of which \$130,000 is estimated maximum principal and the estimated interest (of not-to-exceed 4%) over 5 years is \$13,700. The Board of Selectmen recommends a "yes" vote. This question, if approved, authorizes the borrowing of funds for the purchase or lease-purchase with the first payment being in fiscal year 21/22 (after July 1, 2021 but before June 30, 2022).

**Financial Statement:** The issuance of bonds by the Town of Waterboro is one of the ways in which the Town borrows money for certain purposes. The following is a summary of the bonded indebtedness of the Town of Waterboro as of April 14, 2021.

Bonds Now Outstanding and Unpaid	\$1,769,619
Interest to be Repaid on Outstanding Bonds	\$356,385
Total to be Repaid on Bonds Outstanding	<u>\$2,126,004</u>

Additional Principal Amount of Bonds Authorized But Not Yet Issued	\$ 0
Total Additional Bond to Be Issued If Approved By Voters	\$130,000
Estimate of Potential New Interest on Such Additional Bond	\$13,700
 Total Additional Bond to Be Issued and Estimated Interest If Approved By Voters	 <u>\$143,700</u>

When money is borrowed by issuing bonds, the Town must repay not only the principal amount of the bonds but also interest on the bonds. The amount of interest to be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the estimates made of the costs involved, including varying interest rates, the estimated cost of interest on the bond amount to be issued and the total cost of principal and interest to be paid at maturity.

/s/ Gary Lamb  
Treasurer, Town of Waterboro

**ARTICLE 4:** To see if the Town will vote to authorize the I.T. Department, with fiscal approval from the Town Administrator, to appropriate up to \$25,000 of franchise fees to enter into joint partnerships with the Cable TV Company (currently Charter/Spectrum) and/or in conjunction with State and/or Federal grants for the purpose of expanding broadband internet to unserved areas in the Town of Waterboro. Note: this money is **NOT** raised through taxation.

**Explanatory Note:** Franchise fees are paid to the town by Charter/Spectrum and are generally designated to be used for Cable TV operations. A portion of these funds support the Town Hall meeting broadcast equipment and staff, operation of the Public Access TV station, and equipment repairs and upgrades. The \$25K request in this article represents the portion of franchise fees that will not be expended in the aforementioned operations.

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of **\$2,536,766** for Government expenses for FY 2022, as detailed below:

	<b>FY20/21 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
General Government	\$ 396,605	\$ 409,255	\$ 409,255	\$ 408,905
Board Selectmen Salaries	\$ 21,500	\$ 21,500	\$ 21,500	\$ 26,000
Loans and Leases	\$ 402,052	\$ 325,803	\$ 325,803	\$ 325,803
Insurances, Workers' Comp., Medicare, Social Security, etc.	\$ 749,941	\$ 810,440	\$ 810,440	\$ 810,440
Town Clerk	\$ 67,230	\$ 69,412	\$ 69,412	\$ 69,412
Tax Collector	\$ 44,370	\$ 49,650	\$ 49,650	\$ 49,650
Treasurer	\$ 67,405	\$ 69,065	\$ 70,396	\$ 70,396
Information Technology/Website	\$ 116,467	\$ 119,500	\$ 119,500	\$ 119,500
Emergency Repairs-Broadcasting Equipment	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Municipal Buildings, Repairs, Fuel,	\$ 87,750	\$ 88,500	\$ 88,500	\$ 88,500

Etc.				
Hydrant Rental	\$ 61,000	\$ 61,000	\$ 61,000	\$ 61,000
General Assistance	\$ 50,000	\$ 35,160	\$ 35,160	\$ 35,160
York County Taxes	<u>\$ 410,000</u>	<u>\$ 460,000</u>	<u>\$ 460,000</u>	<u>\$ 460,000</u>
<b>Total</b>	<b>\$2,486,320</b>	<b>\$2,531,285</b>	<b>\$2,532,616</b>	<b>\$2,536,766</b>

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$267,055** for Tax Assessor, CEO, Planning Board, Planning and Zoning Board of Appeals, as detailed below:

	<b>FY20/21 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Tax Assessor	\$ 63,500	\$ 67,750	\$ 67,750	\$ 67,750
Code Enforcement	\$ 86,210	\$ 90,025	\$ 90,025	\$ 87,025
Planning Board	\$ 7,850	\$ 7,850	\$ 7,850	\$ 3,850
Planning	\$ 74,970	\$ 121,930	\$ 101,930	\$ 104,880
Zoning Board of Appeals	<u>\$ 3,700</u>	<u>\$ 3,550</u>	<u>\$ 3,550</u>	<u>\$ 3,550</u>
<b>Total</b>	<b>\$ 236,230</b>	<b>\$ 291,105</b>	<b>\$ 271,105</b>	<b>\$ 267,055</b>

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$451,380** for the Waterboro Library and Recreation Departments, as detailed below:

	<b>FY20/21 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Library	\$ 110,807	\$ 117,980	\$ 117,980	\$ 117,980
Recreation	<u>\$ 303,800</u>	<u>\$ 338,400</u>	<u>\$ 338,400</u>	<u>\$ 333,400</u>
<b>Total</b>	<b>\$ 414,607</b>	<b>\$ 456,380</b>	<b>\$ 456,380</b>	<b>\$ 451,380</b>

**ARTICLE 8:** To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$2,242,020** for Trash Disposal/Transfer Station and Public Works, as detailed below:

	<b>FY20/21 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Trash Disposal/Transfer Station	\$ 527,907	\$ 672,635	\$ 672,635	\$ 672,635
Public Works	<u>\$1,483,230</u>	<u>\$1,504,385</u>	<u>\$1,504,385</u>	<u>\$1,569,385</u>
<b>Total</b>	<b>\$2,011,137</b>	<b>\$2,177,020</b>	<b>\$2,177,020</b>	<b>\$2,242,020</b>

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$245,000** for Fire Department & DPW equipment in the Capital Improvement Plan (CIP), as detailed below:

<b>7000 - Equipment</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
	\$ 277,001	\$ 277,001	<b>\$ 245,000</b>

**Explanatory Note:** This equipment includes SCBA bottles, FD Staff vehicle Year SUV to replace 2008 vehicle, New Loader Backhoe, and a Generator for Middle School Emergency shelter qualifications. The Town will be reimbursed 100% (\$183,750) by FEMA & RSU 57 for generator.

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$35,000** for building improvements for the Old Town Hall in the Capital Improvement Plan (CIP), as detailed below:

CIP - 7015 - Buildings	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
	\$ 69,200	\$ 69,200	<b>\$ 35,000</b>

**Explanatory Note:** These improvements are to replace the siding on the Old Town Hall portion of Town Hall.

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$215,000** for upgrading roads in the Capital Improvement Plan (CIP), as detailed below:

CIP - 7030 - Upgrade Roads	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
	\$215,000	\$150,000	<b>\$215,000</b>

**Explanatory Note:** Upgrades include culverts, ditching, pavement and drainage structures.

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$1,538,391** for Fire Department, EMS and Police Services for FY 2022, as detailed below, and to hold any EMS revenues in excess of \$20,000 in an account to be utilized solely for the purchase of capital equipment as set forth in Article 7 of the Fire Department and Emergency

Medical Services Ordinance, with expenditures from these revenues to be approved by the Board of Selectmen, the Fire Chief, and a referendum vote by the Town.

	<b>FY20/21 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Public Safety Total	\$1,097,119	\$1,227,581	\$1,227,581	\$1,227,581
EMS Total	\$ 104,090	\$ 111,450	\$ 111,450	\$ 111,450
Ross Corner Fire Department	\$ 9,360	\$ 9,360	\$ 9,360	\$ 9,360
Contract Deputies (Police Services)	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000
<b>Total</b>	<b>\$1,400,569</b>	<b>\$1,538,391</b>	<b>\$1,538,391</b>	<b>\$1,538,391</b>

**Explanatory Note:** Any EMS revenues in excess of \$20,000 at the end of the year shall be held in an account designated only for the purchases of equipment. Funds shall be spent only with referendum approval except in the cases of emergency, including but not limited to equipment replacement or repair, and then only with the approval of the Board of Selectmen and the Fire Chief as set forth in Article 7 of the Town of Waterboro Fire Department and Emergency Medical Services Ordinance adopted October 28, 1997.

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$68,508** for the miscellaneous Committee including Old Home Days and Agency expenses for FY 2022, as detailed below:

	<b>FY20/21 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Misc. Committees	\$ 61,600	\$ 57,500	\$ 57,500	\$ 57,500
Misc. Agencies	\$ 12,083	\$ 11,009	\$ 10,509	\$ 11,008
<b>Total</b>	<b>\$ 73,683</b>	<b>\$ 68,509</b>	<b>\$ 68,009</b>	<b>\$ 68,508</b>

**ARTICLE 14:** To see if the Town will vote to allow state revenues from registration fees derived from the registration of snowmobiles to be placed in a separate account for the maintenance of Fire Roads for the year ensuing and to be appropriated under the direction of the Fire Chief, Public Works Director and a Representative from the Snowmobile Club.

Board of Selectmen recommendation: Ought to pass

**ARTICLE 15 :** To see if the Town will vote to authorize the Tax Collector to charge interest at the rate of 6% per year on all unpaid taxes beginning on the day after the due date.

Board of Selectmen recommendation: Ought to pass

**ARTICLE 16:** To see if the Town will vote set the rate of interest at 2% on abated property taxes as per 36 M.R.S.A §506-A.

Board of Selectmen recommendation: Ought to pass

**ARTICLE 17:** To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506.

Board of Selectmen recommendation: Ought to pass

**ARTICLE 18:** To see if the Town will vote to authorize the Public Works Director, with fiscal approval from the Town Administrator, to appropriate public funds on emergency winter maintenance for public safety reasons on private property after determination of emergency by the Fire Chief or Public Works Director, with funds to come out of the winter maintenance account.

Board of Selectmen recommendation: Ought to pass

**ARTICLE 19:** To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to apply for and accept State and federal grants and grants from non-profit organizations, donations or other revenues, on behalf of the Town for municipal purposes, including when necessary, the authority to sign grant contracts, documents and other paperwork and accept the conditions that accompany grant funds, and to appropriate and expend grant funds and or other funds for authorized purposes, as the Board of Selectmen deems in the best interest of the Town during the upcoming fiscal year.

Board of Selectmen recommendation: Ought to pass

**ARTICLE 20:** To see if the Town will vote to zero out all credit balances as of June 30, 2021 in all Departments of Town excluding the following end of year account balances to be carried forward until applied:

**Municipal Buildings**

Emergency Repair Contingency Fund

**Health & Sanitation**

Repairs & Maintenance: Roll Off Container

Contract Services: Grinding

Purchase Capital: Buildings

**Public Works**

Supplies: Culverts, Hot Top, Salt & Sand

Repairs & Maintenance: Vehicle, Town Road

Contractual Services: Engineering, Plowing, Crushing

**Capital Improvements**

Purchase: Equipment, Upgrade of Roads

**Miscellaneous Accounts**

Unclassified: Road Review Committee, Recycling Committee, Community Garden Committee

**Old Home Days**

Full Remaining Balance

**REVENUES CARRY FORWARDS**

**CODE ENFORCEMENT--**Fire Detectors

**LIBRARY--**Donations

**RECREATION --**Donations

**PUBLIC SAFETY--**Donations

**GENERAL ASSISTANCE--**Donations (misc., fuel, Christmas)

**COMMUNITY GARDEN BALANCE**

Board of Selectmen recommendation: Ought to pass

**ARTICLE 21:** To see if the Town will vote to appropriate the sum of \$4,531,000 from revenues and unassigned fund balance to reduce the property tax commitment for FY 2022.

Board of Selectmen recommendation: Ought to pass

**This warrant represents the following estimated sources of revenue towards our proposed municipal budget of \$7,599,120. Any other appropriations whose revenue source is not specified below will probably come from taxation revenue (which is estimated to be \$3,068,120).**

Miscellaneous Department Revenues	\$1,546,750
Excise Tax and Rapid Renewal	\$1,700,000
Undesignated Fund Balance	\$ 800,000
Rescue Billing Fees	\$ 180,000
Transfer Station Fees	\$ 129,250
Cable TV Franchise Fee	\$ 78,500
MDOT Block Grant	\$ 78,000
State/General Assistance Reimbursement	\$ 2,500
Ambulance Subscription	<u>\$ 16,000</u>
Total estimated revenue other than property taxes	\$4,531,000

Witness our Hands at Said Waterboro, Maine: This 20th day of April 2021.

Signed by Waterboro Board of Selectmen

---

Dennis Abbott

---

Gordon Littlefield

---

Dwayne Woodsome

---

Dana Brown

---

Dave Chauvette