

SELECTMEN'S MEETING MINUTES
MARCH 3, 1996

Regular meeting of the Waterboro Board of Selectmen.

Present: Chm. John C. Monteith, Robert C. Fay and Dennis G. Abbott.

OLD BUSINESS:

RON WOODWARD: Came in to discuss putting his lot back into one lot and not pay the penalty. Sel. Fay asked if he would put it back into one lot and he told the Board that he is willing. Chm. Monteith added that tree growth law is explicit and have had people pay the penalty. Sel. Abbott asked how long it has been under tree growth and Ron told the Board about twelve years. Board will contact MMA to see if any other Towns have allowed people to put back as one lot. Board also requested that his attorney present the precedence.

Board went into executive session at 6:35 p.m. for hardship abatement request. Board went back into regular session at 6:44 p.m.

NEW BUSINESS:

Chm. Monteith told the Board that he had been contact by Debby Downs about the library personnel policy. Sel. Fay feels still covered under old policy, but the new one has an addition to include the library even though the new policy has yet to be approved.

Board approved using the Sao River Tel & Tel directory to advertise office hours etc.

DIANNE HOLDEN & BERTHA MCALOON: Discussed updating the business listing. Sel. Abbott stated that he would like to dabble in it. Sel. Fay suggested that it would be a good job for the new Selectmen's Assistant. Dianne told the Board that they came in to figure out what to do on Saturday. Discussed not reading of the articles, everyone has a copy of the warrant in front of them. Also questions Sel. Fay comment on overlapping of work between Selectmen and Tax Collector. Sel. Fay explained that Selectmen do the work and Collectors collect. Dianne told him that they two jobs do not overlap, each has their own job. In the past the treasurer met with the banks and asked their assistant to join so as to report back to the Board, the Board has the final decision Sel. Monteith feels that there has been a good working relationship and hopes it continues. Dianne asked what does the Board see for deputies. Sel. Fay told her that no one has offered, if one clerk or will they be interrelated. Has a problem with no dept. head. Dianne told them that the elected official is the dept. head, if not done in house can be very cumbersome. Sel. Abbott added that coming out with four people, no money for deputies, will have to be paid out of elected positions accounts. Chm. Monteith would like to see it carried on as it always has.

Dianne told the Board that if one is out then the deputy would do the job. Work week is now 35 hours with the office opened 42 hours. Sel. Fay feels that there needs to be a certain chain of command with equal powers. Sel. Fay asked if sixteen people were in line to pay their taxes will only one person wait on them and Dianne replied no the treasurer would help out. Sel. Fay also added that the motor vehicle agent would tie into the Selectmen's Office. Dianne added would work in conjunction and would be appointed by the Selectmen. Sel. Fay asked how Town Clerk and Treasurer interrelate. Dianne told him that the Town Clerk would do Treasurer and Treasurer would do Town Clerk job. Sel. Fay also added would assume if assistant is hired would work through their assistant. Sel. Fay strong proponent Selectmen to lead the town. What if there is a conflict. Bertha replied have had some in the past and they didn't know it. Sel. Fay feels ordinance is needed if a problem arises, Board will need to iron it out. Dianne told the Board that the state law would have to be changed for deputies. Sel. Fay added if ordinance passes, the Board has the authority to come in to see what the problem is. Dianne's proposal included per hour, the Town Clerk works longer hours due to elections. Sel. Fay feels that it comes with the job. Chm. Monteith suggested taking comp time. Dianne added that the policy has been no comp time. Sel. Abbott told her that that is the policy for hourly pay. The Finance Committee did not give a recommendation. Sel. Abbott reported that the Board went before the Finance Committee for discussion, didn't know had to put cards on the table. Dianne also told the Board that her request went in as a recommendation and the figures are different then what was proposed. Art Smith told her that the reason the committee did not give a recommendation was due to not given figures. Sel. Abbott told Art that it was simple, wanted to give ceilings. Dianne told the Board that FICA, Workman's Comp are now broken out of the other depts. and elected positions do not pay Unemployment taxes. Sel. Abbott added also no benefits. Dianne asked what was the specific number so hours was figured into their request. Sel. Fay stated full time. Sel. Abbott added numbers are different due to increases in FICA etc. Sel. Fay expects full time, 40 hour a week positions. Dianne also asked why the difference in motor vehicle agent. Sel. Abbott told her the increase was with insurance benefits. Dianne suggests getting things ironed out with no arguing at the head table at town meeting. Sel. Abbott told her that the rational for what was on the warrant was inflated by FICA etc. increase. Should have been consistent with other depts. Also asked when Bertha leaves her position and takes the Tax Collectors office on July 1, will sick leave carry over? Sel. Fay answered, elected is elected what ever sick days is left is eaten up. Bertha told the Board that she has worked for almost eight years and has accumulated allot of hours. What about vacation? Sel. Fay stated if vacation is owed, will be paid. Dianne asked if status will stay the same will they be new employees as of July 1 or will they carry over. Sel. Abbott told them that they are still town employees no one is saying how many weeks you can have. Take what is normally if hired. Chm. Monteith agrees. Sel. Fay told them that they will need to relate to the townspeople next year with their budget on what they request for vacation for the townspeople to approve.

Sel. Mtg.
3/5/96 pg. 3

FINANCE COMMITTEE: Pat Sicard, Art Smith, Gus Cook, represented the Finance Committee. Came in to discuss the upcoming town meeting. Dale Witman arrived at 8:05. Dale reported that the bottom line is: Out of taxation \$1,004,226. from excise \$538,500. from Road Block Grant \$75,000. out of misc. fees \$36,955. for a total of \$1,809,931. The misc. fees can be increased to fund the new positions. Sel. Fay would like to see the Code Enforcement Officer position full time, would like to see Tim simplify the building code and work on zoning. Either fund it full time at town meeting or not. Chm. Monteith told Sel. Fay that he is not ready to go before town meeting to ask for a full time CEO, need more discussion. Sel. Fay told that Board that he has no problem with explaining it at town meeting and let the people decide. Sel. Abbott stated that if the building increases, then the fees will increase. Dale added that there is an increase of \$130,000. above from last year. Finance Committee held 2.9%. Discussed taking more out of surplus, Sel. Abbott told them that they will really need to watch surplus. Would like to keep the tax rate the same. Dale will not have the information on SAD etc. for Sat. Sel. Abbott told the committee that after the meeting with Supt. Fred Bechard, Waterboro's increase should be about 8-12%. Sel. Abbott feels excise should go back into the roads. Some of the back roads really need work done. Dale reported that that is what they pretty much have done in the past.

SIGNED:

Board signed the warrant for payment of bills and payroll.

approved: _____

