

**Waterboro Parks and Recreation
Summer Day Camp 2010 – Registration Form**

Camper Information

Camper Name (one child/form): _____ Age: _____

Mailing Address: _____

Grade entering in Fall: _____

Names of other children registered for this camp: _____

List any allergies, medications, recent surgeries/injuries, or relevant medical information we should know about:

Your child will be participating in weekly swimming activities. It is imperative for us to know your child's swimming ability. Please circle the most appropriate swimming level:

None Fair Average Excellent

Is your child allowed to walk or ride a bike home? **Yes No**

Parent/Guardian Information:

Mother's Name: _____ Phone: _____ Cell: _____

Father's Name: _____ Phone: _____ Cell: _____

Emergency Contact: _____ Phone: _____

The following individuals are allowed to pick my child up from camp:

| Name | Relationship | Phone |
|-------|--------------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Parent/Guardian—Participant Release Waiver

The Parent/Legal Guardian signed below knowing fully that the Waterboro Parks & Recreation Department provides the program and all aspects associated with these being the Facility(ies), Instructors, Equipment, and Supervision hereby: 1. Agree to furnish my own insurance in case of injury. 2. Testify that the participant is of sound health and is capable of participation in the registered program. 3. Assume all risks and responsibilities of possible injury involved with participating in this program. 4. I further agree to indemnify and hold harmless the town of Waterboro, the Parks and Recreation Department, all employees, to include volunteers, from liability resulting from participating in this program. 5. I give permission to emergency personnel to administer treatment in the case of injury during the program.

Signature of Parent/Legal Guardian

Date

Waterboro Parks & Recreation

Summer Day Camp 2010 Enrollment Options

RATES FOR RESIDENTS OF WATERBORO

All 6 Weeks _____ \$550/child _____ \$1000/two children _____ \$1350/three children

Weekly \$125 ___ 7/5-9 ___ 7/12-16 ___ 7/19-23 ___ 7/26-30 ___ 8/2-6 ___ 8/9-13

RATES FOR NON-RESIDENTS OF WATERBORO

All 6 Weeks _____ \$600/child _____ \$1100/two children _____ \$1500/three children

Weekly \$135 ___ 7/5-9 ___ 7/12-16 ___ 7/19-23 ___ 7/26-30 ___ 8/2-6 ___ 8/9-13

Camp Hours are 8:00a.m. to 4:00p.m.

Early Drop off (6:00) and late Pick Up (6:00) are available for \$3/hour per child

Will you be needing Before and/or After Care? _____ YES _____ NO

A minimum 10% deposit is due at time of registration. We accept cash, checks, weekly and/or bi-weekly payment plans. Payment plans add 5%. Full amount must be received by end of 2nd week of camp. Make checks payable to Waterboro Parks and Recreation. TYPE OF PLAN: _____

I agree to the above payment plan. I understand that if this arrangement is not fulfilled, then my family may not be able to participate further in this or any other Waterboro Parks and Recreation program. I further acknowledge that I have received, understand and accept all policies associated with this program.

Signature of Parent/Legal Guardian

Today's Date

Payment History:

Office use only

| <u>Date</u> | <u>Due</u> | <u>Paid</u> | <u>Balance</u> | <u>Check #</u> | <u>Comments</u> |
|-------------|------------|-------------|----------------|----------------|-----------------|
| | | | | | |

Late Pick Up Policy and Notice

At 4:05 your child will be placed in After Care and you will be assessed a \$4 late fee. At 5:05 you will be assessed an additional \$5 late fee. Feel free to register for our After Care program in order to save money and help us with logistics.

Please have the late fee charge ready when you arrive to pick up your child, otherwise, Parks & Rec. will send you a bill.

Today's Date: _____

Notice issued to (parent/guardian): _____

Child's Name: _____

After Care Supervisor: _____

Initial of Parent/Guardian acknowledging this notice: _____

T-shirts:

The Summer Day T-shirt is to be worn on all field trips. This shirt helps to identify all the campers and staff.

Emergencies:

In the event of a serious injury, an ambulance will be called and the child will be transported to a local hospital. The child will be accompanied by a staff member who will have the child's medical information. Parents/guardians or emergency contacts will be notified immediately.

Insect Repellent and Sunscreen:

Please send your child with these items already applied. The counselors will be using SkeeDattle insect repellent and a paba-free sunscreen when necessary. **If you do not want your child to use these products, please send a note with your child.**

Summer Schedule:

Each Friday parents/guardians will be given a detailed schedule for the upcoming week. This schedule will notify you of the coming events, trips, and if there is anything special needed for camp that week.

Discipline Policy:

Enclosed you'll find a Time Out Slip used by the Summer Day staff. This slip will be used when there is an excessive behavior problem. The slip will be sent home and a parent/guardian needs to review it, sign it, and return it to camp. If a camper receives three (3) slips throughout the summer, the camper will be removed from camp with no refund given. If a camper receives a slip on a field trip day, the camper will not be allowed to go on the next field trip.

Medication Policy

If your child requires medication, please make certain that they have it with them to give to their counselor prior to the day's events. Failure to provide medication will result in dismissal from the program.

Summer Day Camp
Time Out Discipline Slip

Today's Date: _____ Child's Name: _____

This is to notify you that your child has had an excessive behavioral problem today at Summer Day Camp. Please acknowledge that you are aware of the behavior, and have spoken with your child about it, by signing below.

The safety of all campers is our main priority. Therefore, if this slip was received on a field trip day, please be aware that your child cannot attend the next field trip. Please make alternate arrangements for that day.

If your child receives a total of three (3) slips, they will be removed from the program with no refund issued. **Discipline slips must be signed and returned the very next day the child attends camp. Your child will not be admitted back in camp without the signed slips.**

Reason for Time Out Slip:

Signed:

Disciplining Counselor

Camp Director

Parent/Guardian

BEFORE & AFTER CARE

Before Care: Available 6:00-7:45 a.m.

Drop-off anytime between 6:00-7:45 am - \$3.00 flat fee per child

Children not registered for Before Care may not enter the building prior to 7:45 a.m.

After Care: Available 4:00-6:00 p.m.

Pick-up anytime between 4:00-5:00 p.m. - \$3.00 flat fee per child

Pick-up anytime between 5:00-6:00 p.m. - \$6.00 flat fee per child

After 6:00: **\$6.00 plus an additional \$5.00 per hour** (or fraction thereof) per child

| SCHEDULE | | | | | | Week of _____ |
|-------------------------|-----|-----|-----|-----|-----|--|
| | Mon | Tue | Wed | Thu | Fri | |
| Before Care | | | | | | |
| Drop-off: | | | | | | _____ child(ren) x \$3/child x _____ days = \$ _____ |
| 6:00-7:45 | ___ | ___ | ___ | ___ | ___ | |
| After Care | | | | | | |
| Pick-up: | | | | | | _____ child(ren) x \$3/child x _____ days = \$ _____ |
| 4:00-5:00 | ___ | ___ | ___ | ___ | ___ | _____ child(ren) x \$6/child x _____ days = \$ _____ |
| 5:00-6:00 | ___ | ___ | ___ | ___ | ___ | |
| TOTAL AMOUNT DUE | | | | | | _____ |

Pre-registration is required not later than the Friday before the upcoming week. Payment is REQUIRED WITH REGISTRATION. Registration and payments are accepted by the B/A care counselor or at the Parks & Recreation office. Make checks payable to: Waterboro Parks & Recreation.

If services are provided that have not been paid for in advance, such as late pick up, you will be billed.

I understand the parameters of the services provided and agree to the outlined payment terms. _____ (initial)

Your Name: _____

Child(ren)'s Name: _____

Mailing Address: _____

Day Phone: _____

Evening Phone: _____

Day Camp FAQ and General Information

When and where does camp take place?

Camp begins on July 5 and ends August 13. Camp is held at Waterboro Elementary School (W.E.S).

Where do I drop off and pick up campers?

Drop off and pick up is in the Elementary School Cafeteria. You will notice signs for each age group and one of your child's counselors handling sign-out.

What time does camp begin each day?

Camp starts at 8:00 each morning. There is organized free time until 8:45. Campers break up into their individual age groups after that.

What time does camp end each day?

Camp ends at 4:00 each afternoon. Make arrangements to have your camper picked up by 4:00 or take advantage of our Before/After Care Program.

Can I pick my child up earlier?

You may pick your child up prior to 4:00. Please talk with your child's counselor in the morning so that they can make the needed arrangements.

Is lunch provided, and when do campers eat?

Lunch is not provided. Be sure to send campers off with a lunch and two snacks each day. Snack time is from 10:15-10:30 each morning and 2:15-2:30 each afternoon. Lunch runs from 12:00-12:30. Spring water (and freeze pops!) are provided.

*****NOTE: We lack sufficient refrigeration at camp. Take this into consideration.

Do I need to call if my child cannot attend camp?

You do not need to call. By not signing in, we are alerted to your child not being present that day. However, if you arrive late, make certain to speak with a counselor or the camp director.

What if my child will be going home with friends?

Please send a note along in the morning so the counselors will be prepared at sign-out time that day.

Is bug spray and/or sun block available at camp?

Both items are available at camp. However, we encourage parents to apply sun block on their children prior to drop off.

Are there important phone numbers I should know?

The phone number in the lobby at W.E.S is 247-9975. The Parks and Recreation Director's number is 459-0487. Ask your child's head counselor for additional numbers.