

NOTICE OF PUBLIC HEARING

The Waterboro Board of Selectmen will be conducting a public hearing on Tuesday, September 16, 2008 at 7:15 p.m. on amendments to the "Town Meeting-Board of Selectmen Charter of the Town of Waterboro" to be considered at the November 4, 2008 referendum election.

The proposed amendments specify the membership and required quorum of appointed Boards in Article 5, Section 502 of the Charter and would change Article 7, Section 701 to provide that the municipal elections will be held on the Tuesday preceding Town Meeting when that Tuesday coincides with a SAD 57 or State election.

NOTE: Additions are underlined and italic, deletions are strikethroughs.

Article 5 Section 502- Appointed Boards

The Town of Waterboro maintains a number of boards and committees, all of which play a vital role in the efficient operations of the Town. The Board of Selectmen shall appoint any Boards as required by State statutes, municipal ordinance, or as deemed necessary by the Board. Members of said boards shall be registered voters and residents of the Town. As a minimum requirement, the following Boards shall be appointed:

Hiring Panel See Article 6 of this Charter

Finance Committee five year term; ~~7 members~~ 5 members

The Finance Committee shall make recommendation to the town on proposed expenditures and aid the Board of Selectmen, Town Officers and Department Heads in determining recommended expenditures. Members will abide by the mandates established in MRSA Title 30-A. Timely reviews of revenues and expenditures will be made and presented to the Board of Selectmen throughout the fiscal year. The Committee shall make recommendations to the Town before the annual Town Meeting. *Quorum shall constitute a majority of the appointed members.*

Planning Board five year term; 7 members

There shall be a Planning Board with five regular members and two alternate members; all members shall be voting members. The Chairman shall submit a written report of activities to the municipal officers to be included in the Annual Town Report. The Planning Board shall maintain the Comprehensive Plan in a current state; make recommendations for changes in zoning ordinances; review subdivisions and conditional

use applications; and perform such duties as delegated by local ordinance or state law. Quorum shall constitute a majority of the appointed members.

Road Review Committee three year term; ~~7 members~~ 5 members

The Road Review Committee shall serve in an advisory capacity to the Road Commissioner and the Board of Selectmen in addressing the issues, maintenance and care of all town-owned roads. Quorum shall constitute a majority of the appointed members.

Zoning Board of Appeals five year term; 7 members

The Chairman shall submit a written report of activities to the municipal officers to be included in the Annual Town Report.

Assessing Board of Review three year term; 3 members

The assessing board of review shall submit a written report of activities to the municipal officers to be included in the Annual Town Report. Quorum shall constitute a majority of the appointed members.

Fair Hearing Committee one year term; 3 members

The fair hearing committee shall submit a written report of activities to the municipal officers to be included in the Annual Town Report. Quorum shall constitute a majority of the appointed members.

Public Safety Committee five year term, ~~9 members~~ 5 members

The public safety committee shall submit a written report of activities to the municipal officers to be included in the Annual Town Report. Quorum shall constitute a majority of the appointed members.

Appointments to all Boards shall be made in a series of staggered or varied terms so that no Board shall be comprised of an entire slate of new members in any one year.

Vacancies on any Board shall be filled by new appointments from the Board of Selectmen within 30 (thirty) days from the time of said vacancy, or as soon as an appropriate replacement can be found to serve the remainder of the unexpired term.

Each Board shall elect a Chairman and a correspondence Secretary from its own

membership and shall adopt by-laws to govern itself, subject to approval by the Selectmen.

Mission statements for each Board shall be prepared by the Board of Selectmen and the Town Administrator. The statements shall prioritize the goals and objectives of each board and shall be reviewed annually by the Board of Selectmen and the Administrator.

Duties of all of the above shall be determined by their specific job descriptions as prescribed in said mission statement, this Charter, or Maine Law.

Article 7 Section 701 Municipal Elections

The regular election for the members of the Board of Selectmen, Road Commissioner, SAD 57 Board of Directors and other municipal officials as may be required shall be held by secret ballot on the Friday before Annual Town Meeting or the Tuesday before the Annual Town Meeting in any year that the Tuesday before Town Meeting coincides with a SAD 57 or State election. The term of office of the Board of Selectmen, the Road Commissioner and the SAD #57 Board of Directors shall be for a period of three years commencing at the first regular meeting of the Board of Selectmen following Town Meeting or when their successor is duly elected and qualified, whichever shall occur first. (amended 11/2/04 effective 1/1/05)