

Town of Waterboro

Economic Development Committee

AGENDA

January 13, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve Nov. 17, 2014 Minutes (note: Dec. 9, 2014 & Jan. 6, 2015 meetings cancelled)

Correspondence

Announcements

Old Business

- Economic Business Summit – Nov. 21, 2014 – Review of Good Decisions
Draft Report: Leo & Tom
- Committee Work Plan for 2015: Leo
- Draft Economic Development Chapter for the Comprehensive Plan: Leo

New Business

- Current Economic Development Update: Tom
- Discuss vote meeting dates and time for 2015: Leo

General Discussion

Adjourn

Scheduled Meetings:

Regular Meeting – February 3, 2015 – ? PM – Selectmen’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

February 4, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve November 17, 2014 Minutes (note: Dec. 9, 2014 meeting cancelled due to a storm. Additionally, the Jan. 21 & 28, 2014 Workshops were not held)

Correspondence

Announcements

Old Business

- Economic Business Summit – Nov. 21, 2014 – Review and Accept Good Decisions
Draft Report: Leo & Tom
- Draft Economic Development Chapter for the Comprehensive Plan: Leo & Committee
- Work Plan for 2015: Leo

New Business

- Current Economic Development Update: Tom
- EDC Budget for FYE 6/30/16

General Discussion

Adjourn

Scheduled Meetings:

Regular Meeting – March 3, 2015 – 3 PM – Selectmen’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

March 4, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve February 4, 2015 Minutes

Correspondence

Announcements

Old Business

- Economic Business Summit – Nov. 21, 2014 – Review and Vote to Accept the Draft Report created by Good Group Decisions: Leo & Tom
- Review Draft of Economic Development Chapter for the Comprehensive Plan including, Task Assignments: Committee
- Review and Vote to Accept Work Plan for 2015/16: Leo & Tom
- Discuss and Vote to Place Ad in Biddeford/Saco Chamber Booklet: Leo

New Business

- Current Economic Development Update: Tom

General Discussion

Adjourn

Scheduled Meetings:

Special Meeting – March 18, 2015 – 3 PM – Selectmen’s Meeting Room

Regular Meeting – April 1, 2015 – 3 PM – Selectmen’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

March 18, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve March 4, 2015 Minutes

Correspondence

Announcements

Old Business

- Review & Vote on Economic Development Chapter for the Comprehensive Plan: Committee
- Report on Selectmen’s action of requested update to EDC Mission Statement: Dennis
- Review and Vote to Accept Work Plan for 2015/16: Leo

New Business

- Current Economic Development Update: Tom

General Discussion

Adjourn

Scheduled Meetings:

Regular Meeting – April 1, 2015 – 3 PM – Selectmen’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

April 1, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve March 18, 2015 Minutes

Correspondence

Announcements

Old Business

- Report Selectmen’s action on requested update to EDC Mission Statement: Dennis
- Prioritize and schedule Short Term Work Plan activity: Leo
- Discuss and Formulate Questions for April 22nd. meeting with Waterboro Water District:
Leo
- Status of Final Business Summit Report: Tom

New Business

- Current Economic Development Update: Tom
- Discussion on contest of high school students by Danny Bouzianis, proposed at the
Business Summit Meeting: Leo

General Discussion

Adjourn

Scheduled Meetings:

Special Meeting – April 22, 2015 – 5 PM – Selectmen’s Meeting Room
With Waterboro Water District

Regular Meeting – May 6, 2015 – 3 PM – Selectmen’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

May 6, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve April 1, 2015 Minutes

Correspondence

Announcements

Guest: Doug Foglio, Sr. to discuss his commercial lots along Rte. 202/4, So. Waterboro

Old Business

- Review/discuss outcome of joint meeting with Waterboro Water District held April 22, 2015
- Report on contest of high school students by Danny Bouzianis, proposed at the Business Summit Meeting: Leo

New Business

- Current Economic Development Update: Tom
- Media coverage to show community that the EDC is productive
- Meet with the private owner regarding land located on Rte. 4/202. Discuss and view his plans for commercial lots and find out how the EDC can help
- Committee to prioritize the nine sections of the vision plan and use as the Committee’s action plan
- Meet with Waterboro Water District and other entities that play a significant role in the Town’s infrastructure (including broadband, trails, etc.)

General Discussion

Adjourn

Meeting Reminders:

Comprehensive Plan Information Meetings: Wed., May 13 @ 6 PM – Ctrl Fire Station
& Sat., May 16 @ 10 AM – Grange Hall
EDC Regular Meeting – June 3, 2015 – 3 PM – Selectmen’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

June 3, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve April 1, 2015 and May 6, 2015 Minutes

Correspondence

Announcements

Old Business

- Report on contest of high school students by Danny Bouzianis, proposed at the Business Summit Meeting: Leo

New Business

- Current Economic Development Update: Tom
- Media coverage to show community that the EDC is productive
 - Discuss doing a Public Service Announcement on the Municipal TV Channel
 - Update on Town website banner
- Committee to prioritize the nine sections of the vision plan and use as the Committee’s action plan
- Meet with entities that play a significant role in the Town’s infrastructure (including broadband, trails, etc.)

General Discussion

Adjourn

Meeting Reminders:

EDC Regular Meeting – July 1, 2015 – 3 PM – Selectmen’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

July 1, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve June 3, 2015 Minutes

Correspondence

Announcements

Old Business

- High School Student Contest: Tabled to September
- Media coverage to show community that the EDC is productive
 - News Release to be written
 - Update on Town website banner – copy IT Mgr. Dave Lowe e-mail attached
- Committee to prioritize the nine sections of the vision plan and use as the Committee’s action plan – update on Board of Selectmen appointed ‘hybrid committee’: - Dennis
- Update on creation of available commercial space in Waterboro
- Update on Waterboro Water District’s study being conducted by Sebago Technics

New Business

- Current Economic Development Update:
- Meet with entities that play a significant role in the Town’s infrastructure (including broadband, trails, etc.)
 - August meeting – Mike Allen, JD’s Redemption, invited to attend
 - Meeting date with Danny Bouzianis, owner of Dunkin Donuts complex to be set

General Discussion

Adjourn

Meeting Reminders:

EDC Regular Meeting – August 5, 2015 – 3 PM – Selectmen’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

August 5, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve July 1, 2015 Minutes

Correspondence

Announcements

Old Business

- Media coverage
 - News Release to be written
 - Update on Town website banner – copy IT Mgr. Dave Lowe e-mail attached
 - Facebook Page
- Committee to prioritize the nine sections of the vision plan and use as the Committee’s action plan – Update on Board of Selectman Comprehensive Plan Workshop
- Update on Waterboro Water District’s study being conducted by Sebago Technics
- Update on creation of available space in Waterboro.

New Business

- Meet with entities that play a significant role in the Town’s infrastructure (including real estate, broadband, trails, etc.)
 - August Meeting – Shawn Shoemaker – Route 5 / Clarks Bridge Property
 - September Meeting – Mike Allen, JD’s Redemption property, Invite to attend
 - October Meeting – Danny Bouzianis – Dunkin Donuts property, Invite to attend
 - Schedule meeting with Windham Economic Development Corporation Executive Director Thomas Bartell with regards to the new hotel / motel project in Windham.
- Guide to “Doing Business in Waterboro”
 - Do we create this document?

General Discussion

Adjourn

Meeting Reminders:

EDC Regular Meeting – September 2, 2015 – 3 PM – Selectmen’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

October 7, 2015 – 1:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve July 1, 2015 & September 2, 2015 Minutes

Correspondence

Announcements

Old Business

- Media coverage
 - Press Release
 - Facebook Page
- Update on Waterboro Water District’s study being conducted by Sebago Technics
- Update on Comprehensive Plan priority list.
- Committee to prioritize the nine sections of the vision plan and use as the committee’s work plan.
- Guide to “Doing business in Waterboro”
- Database of available space in Waterboro
- Economic Development work plan for Chuck Morgan - SMPDC

New Business

- Meeting with Windham Economic Development Corporation Executive Director Thomas Bartell with regards to the Hotel project in Windham, as well as plus and minus of Windham rapid growth in last 5-10 years.

General Discussion

Adjourn

Meeting Reminders:

EDC Regular Meeting – November 4, 2015 **3pm** – Selectman’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

November 4, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve October 7, 2015 Minutes

Correspondence

Announcements

Old Business

- Media coverage
 - Press Release
 - Facebook Page
- Update on Waterboro Water District’s study being conducted by Sebago Technics
- Update on Comprehensive Plan priority list.
- Committee to prioritize the nine sections of the vision plan and use as the committee’s work plan.
- Guide to “Doing business in Waterboro”
- Database of available space in Waterboro
- Economic Development work plan for Chuck Morgan - SMPDC

New Business

- General Discussion of meeting with Windham Economic Development Corporation
Executive Director Thomas Bartell

General Discussion

Adjourn

Meeting Reminders:

EDC Regular Meeting – December 2, 2015 3:00pm – Selectman’s Meeting Room

Town of Waterboro

Economic Development Committee

AGENDA

December 2, 2015 – 3:00 PM – Selectmen’s Meeting Room

Call to Order

Agenda Review and Acceptance

Approve November 4, 2015 Minutes

Correspondence

Announcements

Old Business

- Media coverage
 - Press Release
 - Facebook Page
- Guide to “Doing business in Waterboro”
- Database of available space in Waterboro
- Economic Development work plan for Chuck Morgan - SMPDC

New Business

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General Discussion

Adjourn

Meeting Reminders:

EDC Regular Meeting – January 6, 2016 3:00pm – Selectman’s Meeting Room